



ANNUAL INFORMATION STATEMENT

OPENING STATEMENT

The follow report has been prepared by Colliewobbles Rescue and Rehoming Australia Inc Operation Manager Philip Cassap in consultation with the serving committee for the period 21st August 2018 to August 21st 2019

The general function of this report is to provide the Incorporation Responsible People and Committee and a status report on the activities undertaken by CRRA for the period August 2018 to August 2019

The AIS was tabled at the Committee Meeting No 4 held on 6th July 2019 and excepted without objection.

CRRA PRINCIPAL ACTIVITIES & OBJECTIVES

The long-term objective of CRRA is to expand our rescue and rehoming activities into all collie breeds and developing a plan to deliver a rescue shelter by 2023 for a maximum 50 dogs

Educate and develop CRRA committee members, volunteers and foster carers in animal welfare, handling and the behaviour of dogs by developing training programs.

Promote responsible dog ownership in partnership with Animal Welfare Victoria by participating in public activities.

Continue to develop and improve CRRA policies and procedure including but not limited to;

- Surrender of dogs
- Rescue and refuge of dogs
- Providing immediate veterinary care and treatment
- Develop CRRA Foster Care Network
- Adoption services
- Respite Services

Promote compliance with Government legislation and codes of practice .

INCORPORATION RESPONSIBLE PEOPLE

- Public Officer Gayle Buchanan
- Secretary Louise Reason
- Director Philip Cassap
- Treasurer Russell Clark

CRRA COMMERCIAL DETAILS

- Incorporation Consumer Affairs Victoria
Inc No A0103928M
Inc Date 21st August 2018
- ABN 31 357 217 503
- ABN Status : Active from 21st August 2018
- ACNA Registered from 21st August 2018
FR-000015178
- ATO Charity tax concession status
Income Tax Exemption from 21st August 2018
FBT Rebate from 21st August 2018
GST Registered from 1st April 2019
DGR from 13th March 2019
- Accountant Peter Cunningham & Co Pty Ltd

COMMITTEE

- President Gayle Buchanan
- Vice President Amber Starrs
- Secretary Louise Reason
- Treasurer Russell Clark
- IT Manager Ford Killeen
- Forster Care Manager Debbie Cassap
- Operations Manager Philip Cassap

COMMITTEE MEETINGS

The following meetings were held in the period August 2018 – August 2019

Committee meetings are held quarterly

- Meeting No 1
- Date 08 September 2018
- Attendees Gayle Buchanan, Amber Starrs,
Louise Reason, Philip Cassap Ford Killeen, Elaine Beyer, Bob Culver

- Meeting No 2
- Date 01 December 2018
- Attendees Gayle Buchanan, Amber Starrs,
Louise Reason, Philip Cassap, Ford Killeen

- Meeting No 3
- Date 14 February 2019
- Attendees Gayle Buchanan, Amber Starrs,
Louise Reason, Philip Cassap, Ford Killeen, Russell Clark

- Meeting No 4
- Date Saturday 06 July 2019
- Attendees Gayle Buchanan, Amber Starrs,
Russell Clark, Philip Cassap, Ford Killeen

ANNUAL GENERAL MEETINGS HELD

- AGM # 1
- Date 1st December 2018
- Attendees Gayle Buchanan, Amber Starrs, Louise Reason,
Philip Cassap, Ford Killeen.

- AGM # 2
- Date 23rd August 2019
- Attendees Gayle Buchanan, Amber Starrs, Louise Reason,
Philip Cassap, Ford Killeen, Russell Clark

TRAINING & EDUCATION

- To ensure CRRA committee members, foster carers and volunteers are suitably trained to ensure the best possible care is given to dogs that come into our care .
- CRRA will continue to provide training and support to its committee members, foster carers and volunteers as funding allows

BUREAU OF ANIMAL WELFARE : RESPONSIBLE DOG OWNERSHIP COURSE

- | | | |
|-------------------|-----------|---------------------|
| • Gayle Buchannan | completed | 28th March 2019 |
| • Russell Clark | completed | 31st March 2019 |
| • Robert Culver | completed | 23rd May 2019 |
| • Philip Cassap | completed | 24th May 2019 |
| • Louise Reason | completed | 26th May 2019 |
| • Amber Starrs | completed | 04th August 2019 |
| • Karen Clark | completed | 05th August 2019 |
| • Debbie Cassap | completed | 12th September 2019 |
| • Lisa Clark | completed | 19th February 2020 |

BUREAU OF ANIMAL WELFARE : BREEDING DOGS & CAT COURSE

- Gayle Buchanan competed 20th July 2018
- Philip Cassap completed 21st July 2018
- Amber Starrs completed 01st August 2018
- Karen Clark competed 05th August 2018
- Russell Clark completed 05th August 2018
- Debbie Cassap completed 12th September 2019
- Elaine Bayer completed 27th July 2018

FOSTER CARE APPLICATIONS

RDO CAUSE

- 01/10/19 Debbie & Philip Cassap The Basin completed
- 07/10/18 Elaine Beyer Kilsyth completed
- 08/10/19 Ann Craigie Wandin North
- 20/12/18 Robert Culver & Gayle Buchanan Rye completed
- 05/01/19 Marion Kemper Beaumaris
- 04/02/19 Brian & Julie Meddings Shepparton
- 06/04/19 Lyn Anderson Montrose

RESPIRE PROGRAM FORMS RECEIVED

STATUTORY DECLARATION

- 09/10/18 Ann & Ron Craigie 09/10/19 signed & received
- 04/01/19 Karen & Russell Clark 04/01/19 signed & received

RESCUE - REHOME AND ASSISTED REHOMED COLLIES AND SHELTIES

- August 2018 Dog No 2018-0005 Rough Collie Maggie Rescued
- May 2019 Dog No 2019-0001 Rough Collie Theo Assisted Rehome
- June 2019 Dog No unlisted Sheltie Miranda Assisted Rehome
- August 2019 Dog No 2019-0002 Rough Collie Gypsy Assisted Rehome



Maggie



Theo aka Teddy



Miranda



Gypsy

EVENTS

CRRRA have participated in events to promote the rescue, rehoming and respite activities of the group.

CRRRA in conjunction with Animal Welfare Victoria promote Responsible Dog Ownership and distribute lecture and booklets produced by Animal Welfare Victoria at CRRRA events

CRRRA in conjunction with the Colliewobbles Inc social walking group

- August 2018 > Official registration of CRRRA
- November 2018 > CRRRA Website opening
> CRRRA face book page opening
> Attended the State Government review on Puppy Farms and the Foster Care Network

- December 2018
 - > Best Friends, Mornington invitation to run the Christmas BBQ fundraiser
 - > Recipient of Best Friends Mornington Christmas hamper shared by CRRA with Cold Stream Animal Shelter
- February 2019
 - > ACNC registration approved
- March 2019
 - > Deductible Gift Recipient (DGR) granted by ATO.
 - > Official attendance at the Shepparton Colliewobbles Inc inaugural social walk opening.
- May 2019
 - > Black Dog donation of special alert gear for the rescue dogs while in Foster Care
 - > Best Friends Mornington - Fundraiser BBQ
- July 2019
 - > CRRA enrolled on the Animal Welfare Victoria Pet Exchange Register
 - > Kong toys and Best Friends, Mornington - Play it Forward Campaign.
 - > Official attendance at the Surf Coast Colliewobbles Inc inaugural social walk opening and distributing toys from the Kong Play It Forward campaign
 - > Recipient of the Australia Post \$500 community grant
 - > Participated in the Colliewobbles Winter Wonderland celebration
 - > Play it Forward Campaign Wantirna, Shepparton, Surf Coast and Gippsland

EVENTS



May 2019 - Best Friends BBQ



July 2019 Shepparton



Shield presented to Shepparton Mayor Kim O'Keeffe



AFFILIATES





ATTACHMENTS

- Attachment A : Treasurers Report
- Attachment B : Annual General Meeting Minutes

DIRECTORS CLOSING

The success of Colliewobbles Rescue and Rehoming Australia Incorporated has been a remarkable achievement thanks to the commitment of the committee members, foster carers and volunteers. Each and every member of CRRRA provides a unique talent and skill that collectively has create a strong team. No one person could have achieved what we have over the past twelve months and if we maintain a "dogs first " policy and maintain a friendly proactive vision for the future we will achieve our goals.

passion and dedication saves lives

Thankyou on behalf of the dogs past, present and future

*Philip Cassap
Director & Operations Manager
2019*

ATTACHMENT - A

Treasurers Report

2019 End Financial Year Statement

	<u>2018</u>	<u>2019</u>
Opening Balance from Cash Book at 1 st July	\$0	\$0
Plus Deposits from 1 st July to 30 th June	\$0	\$6,511.41
Less Expenses from 1 st July to 30 th June	\$0	\$3,975.45
Cash Book Balance at 30 th June	\$0	\$2,535.96
Less Unbanked Deposits	\$0	\$0
Less Unpresented Cheques	\$0	\$0
Final Balance	\$0	\$2,535.96

Copy attached, prepared by Russell Clark

Accounts have been checked by Peter Cunningham

Moved:

Seconded:

Carried

ATTACHMENT B :

Colliewobbles Rescue and Rehoming Australia Inc. Annual General Meeting No 2 - 23 November 2019

Minutes: Annual General Meeting held at Stratford River Caravan Park on Saturday, 23 November 2019

Meeting opened at: 17:16

Present: Gayle Buchanan, Philip Cassap, Russell Clark, Debbie Cassap, Louise Reason by conference call

Apologies: Ford Killeen, Amber Starrs

Previous Minutes: Nil.

Corrections:

Moved: Seconded: Carried

President's Report: Report presented to the meeting. Attached

President would also like to thank everyone for their efforts this year, of particular note is Philip and his ongoing hard work, Russell with his financial assistance and the sponsorship of the computers. I would also like to acknowledge Ford and Amber for all the assistance they are contributing

Treasurer's Report: accepted as presented below

Operations Managers report: attached

IT Annual report – attached

Research and marketing – attached

CRRRA 2018/19 End Year Statement

	<u>2018</u>	<u>2019</u>
Opening Balance from Cash Book at 01 July	\$0	\$0
Plus Deposits from 1 July to 30 June	\$0	\$6,511.41
Less Expenses from 1 July to 30 June	\$0	\$3,975.45
Cash Book Balance at 30 June	\$0	\$2,535.96
Less Unbanked Deposits	\$0.00	\$0.00
Less Unpresented Cheques	\$0.00	\$0.00
Final Balance	\$0.00	\$2,535.96

Copy attached, prepared by Mr Russell Clark

Accounts have been checked by: Mr Peter Cunningham

Moved: Philip Cassap Seconded: Louise Reason Carried

Election of Office Bearers and Committee:

Office Bearers:

	Nominated	Nominator	Seconded
President:	Gayle Buchanan	Philip Cassap	Russell Clark
Vice President:	Amber Starrs	Gayle Buchanan	Philip Cassap
Operations Manager	Philip Cassap	Russell Clark	Gayle Buchanan
Secretary:	Louise Reason	Philip Cassap	Gayle Buchanan
Public Officer:	Gayle Buchanan	Lou Reason	Russell Clark
Treasurer:	Russell Clark	Gayle Buchanan	Philip Cassap

Committee (Ordinary) Members:

IT Manager	Ford Killeen	Gayle Buchanan	Russell Clark
Foster Care Coordinator	Debbie Cassap	Russell Clark	Gayle Buchanan

The Secretary will prepare the Annual Statement for Consumer Affairs.

All the nominees were accepted by the meeting.

Special Resolution:

Motion 1 to include – for insurance purposes only the following people are to be covered, Colliewobbles Committee, Colliewobbles regional coordinators and CRRA Registered foster carers.

Show of hands in favour: All

Opposed: Nil

Moved; Philip Cassap Seconded: Debbie Cassap Carried

Motion 2 for reference – My Pet Exchange ‘Source Number’ is: EE10379.

All noted for inclusion in official documentation

Motion 3 to include – CRRA will incorporate the rescue of Bearded/Border Collies, on a case by case basis.

Show of hands in favor:

Opposed: Nil

Moved: Debbie Cassap Seconded: Russell Clark Carried

Meeting closed at: 17:45